



HISD UIL Theatre 2024-2025

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One Act Play

- UIL Packages-NES/Non-NES Schools
- Theatre Stipends
- 2024-2025 OAP Contest Dates
 - MS Zone Contests: November 9, 2024
 - MS District Contest: November 16, 2024
 - HS 18-6A, 21-5A, and 20-4A District Contest: March 22, 2025
- Professional Acknowledgement Forms.
- UIL League Theatre Office
 - Paula Rodriguez. Email: prodriguez@uiltexas.org
 - Website address: <https://www.uiltexas.org/theatre>
- If you have questions on whether something is permissible under the contest rules.
 - OAP Handbook
 - Contest manager
 - Paula Rodriguez
- Script order form. Order performance license as soon as possible. Get approval before ordering scripts.
- Community standards and permission to perform copyrighted music.
- Special accommodation for students—Due two weeks before your contest.
- Unapproved plays require approval.
 - High Schools: December 6th.
 - Middle Schools: 45 days prior to your contest.
- Clinics. <https://sites.google.com/site/uiloapfestivals/>

Important Dates

October 1st—OAP enrollment due (HS)

December 6th—Deadline to request permission to perform a play not on the approved list and scenic elements that are not permissible under contest rules and are “without which the approved play cannot be produced.” (HS)

February 10th—OAP Title registration due. (HS)

Ten days before your contest date—Online Contestant Entry is due (HS and MS)

UIL Theatrical Design Contest

Entry due date—February 15, 2025

UIL Film Contest

Entry Due date—January 11, 2025



University Interscholastic League Professional Acknowledgement Form



On this _____ day of _____, 20____, I, _____ of _____, Texas, am currently employed by the _____ Independent School District in the following capacity: _____.

As I oversee district students who participate in University Interscholastic League activities, I acknowledge the following:

- (1) I have read and will continue to review the UIL Constitution and Contest Rules, the TEA-UIL Side by Side publication, activity manuals and other UIL materials to keep myself informed as updates occur, in the contests and activities for which I am responsible, throughout my tenure with this school district.
- (2) I understand the contents of the UIL Constitution and Contest Rules, the TEA-UIL Side by Side publication, activity manuals and relevant websites in my activity(s) as they are applicable to me, to participating students, to the school to which I am assigned, and to the school district.
- (3) I will comply with all the provisions of the UIL Constitution and Contest Rules. Further, in the event of an official rule change or an official interpretation, I understand that I will be responsible for staying updated on any official rule changes or interpretations.
- (4) I will educate participating students and parents on all applicable provisions of the UIL Constitution and Contest Rules within a UIL activity of which I am in charge. If I do not understand a provision of the UIL Constitution and Contest Rules, I shall actively seek clarification from my district's superintendent or designee.
- (5) If a student, parent, or any other person requests more than a description of the UIL Constitution and Contest Rules, I will refer them to my district's superintendent or designee.
- (6) I am aware, and I accept professional responsibility with respect to actions or lack thereof that would constitute a violation of the UIL Constitution and Contest Rules.
- (7) I acknowledge my understanding of the range of penalties that may be assessed against me or others, should there be a violation of the UIL Constitution and Contest Rules.
- (8) I acknowledge that I am signing this statement to be filed and be kept on record with my school district.

This professional acknowledgement is made solely for the purpose set forth herein and does not waive any right nor constitute any admission.

Signature of Coach, Director, or Sponsor

Signature of Administrator

This form is to be completed at the beginning of employment of a high school coach, academic sponsor, music, or One-Act Play director. It is to be kept on record by the school district.



UIL One Act Play Script Order Form

(Please complete and email to dherna13@houstonisd.org)

Theatre Director: _____

School: _____

Director's cell phone number: _____

Director's email address: _____

Name of Publisher: _____

Play Title: _____

Author: _____

ISBN or catalog number: _____

Quantity needed: _____ (We will order extras for your contest manager and judges.)

Delivery: _____ I will pick the scripts up from your office. _____ Mail the scripts to me using HISD School Mail.

Order Your Performance Rights. Please order your own performance license and "scenes from" or cutting requests directly from the publisher. Once you receive the invoice, please email us a copy so we can issue payment. Proof of payment will be emailed to you. ***Please secure your performance license as early as possible! See the attached OAP Handbook guidelines on licensing and royalties.***

Foreign Publishers. Please call our office for special arrangements when using a publisher outside of the US.

Questions. Please contact Don Hernandez if you have any questions or need assistance.

Email: dherna13@houstonisd.org

Office: 713-556-6813

Cell: 832-452-0778

Thank you!

LICENSING AND ROYALTIES (This is not necessary for plays in the Public Domain.)

- You must request and receive publisher permission to produce the play you have selected. Written evidence must be produced before you will be allowed to perform.
- Permission to perform the play for contest from zone through state should be requested. This should prevent withdrawal of production rights during the contest season.
- Your Contest Manager will ask you to produce a license **from the publisher** to perform and, in the case of a "scenes from," permission to cut.
- Your Contest Manager will ask you to produce written evidence **from your school administration** that royalty for each performance has been paid. A cancelled check, check copy, purchase order, or a letter from your administration on school letterhead will suffice.

**DO NOT ASK THE PUBLISHER FOR A RECEIPT
OR OTHER PROOF OF PAYMENT!**

TAKE TIME TO READ THE LICENSE PROVIDED BY YOUR PUBLISHER. THIS IS A LEGAL DOCUMENT. THEY OFTEN CONTAIN RESTRICTIONS THAT YOU MUST FOLLOW.

**i.e. plays such as *The Crucible*, *Steel Magnolias* and *The Women*
restrict changes in gender and or time and place.**

Performing a "Scenes From"

- Always request permission to do a "scenes from."
- Getting help with editing a play for contest use is not a violation of the professional assistance or full-time employee rules.
- Sharing a "scenes from" edited script is permissible under League rules.
- When borrowing a "scenes from" edited script from the approved lists, **it is important to make sure that it complies with current contest rules.**

Adaptations

The addition of material, relocation of dialogue or scenes, changing gender, adding characters, splitting characters or any other revision **that alters the text or plot** is considered an adaptation of the play. After completing your "scenes from," ask yourself the following questions:

1. Have I added characters to scenes where their presence changes the plot or story?

Exceptions: The number of actors used in a listed "ensemble group" such as children in *I Never Saw Another Butterfly*, Schoolgirls in *The Prime of Miss Jean Brodie* or *The Children's Hour*, Townspeople in *The Diviners*, Guards in *MacBeth*, etc.

2. Have I added or relocated dialogue or scenes?

Exceptions: Logical vocal reactions or ad-libs, not written into the script, are permissible as long as they do not change the plot or writer's intent.

EXAMPLE: A student who gets hit on the thumb with a hammer saying "OW!", although not written into the text of the script, is permissible. The all-too-familiar setting of the party or the courtroom where "responses and

Handbook for One-Act Play

conversations" are heard is another example. These logical reactions, utilizing words or sounds, are appropriate.

3. Have I reassigned lines?

Exceptions: This is not meant to restrict directors from redistributing lines that are assigned to choral or other ensemble type groups. This could include the Furies in *The Insanity of Mary Girard* or the chorus in *Wiley and the Hairy Man*.

4. Have I changed character gender, added new characters, or split characters?

Exceptions: Gender-blind casting does not require approval where there are no gender references to the character in the text of the play. However, changing the gender of a character where a gender is specified or implied by the text requires approval. An example of an implied gender would be the butler in *The Importance of Being Earnest*. This does not prohibit a female from playing a male character or a male from playing a female character. For example, a female may play Buddy Layman in *The Diviners* as a male but cannot turn him into a female character. Check your license for restrictions.

5. Have I made off-stage voices into on-stage characters? On-stage to off-stage?

Examples of this situation might involve the Interviewer in *The Shadow Box*, the Loudspeaker in *I Never Saw Another Butterfly* or Charley in *Flowers for Algernon*.

6. Have I used substitutions for words deemed profane or obscene?

Exceptions: Dramatists Play Service allows this. Other publishers need to be contacted.

7. Has there been any other revision of the text or structure of the play other than deletions to comply with League rules?

PLAY SELECTION TO-DO LIST

Select a Script	Select a Script
IF ON THE APPROVED LISTS	IF NOT ON THE APPROVED LISTS
Contact the play's publisher to see if performance rights are available.	Contact the play's publisher to see if performance rights are available.
Obtain a license to perform for contest	Request permission to use the title from the League. The deadline is December 14th for High School entries and 45 days prior to the contest for Junior High Contests.
Pay Royalties to Publisher	If permission is obtained, obtain a license to perform for contest
	Pay Royalties to Publisher

If the answer is "yes" to any of these questions, you have adapted the work and will require League and publisher approval. If you have any doubts, e-mail the League's Theatre office for clarification.



COMMUNITY STANDARDS AND COPYRIGHT COMPLIANCE FORM 2024-2025

Check the appropriate contest level

Zone () District () Bi-District () Area () Region () State () FILM ()

Provide one copy to the contest manager as you advance to each level of competition.

School and City, Play Title

1033 (c)(3)(B) Standards. Directors shall eliminate or reject profane references to a deity and obscene language, actions or scenes from the approved production. The administration of the producing school shall assure that the director complies with these requirements and that the play does not offend the moral standards of the community. When a script and the staged production are examined and approved by the administration of the producing school, the production is eligible for presentation at any contest site. The Standards Compliance Form serves to certify that the play and production have been carefully examined and approved for presentation. The UIL's Play Appraisal Committee may eliminate language, actions or scenes as a condition for approval of plays not on the approved lists.

Revised 8/23

Community Standards – I certify that the script and the entire staged performance including all dialogue and physical actions including stage violence, stage combat and stunts–have been carefully examined as it is to be performed at the UIL competition by this school.

The director has complied with Section 1033(c)(3)(B). The production does not offend the moral standards of our community and it is appropriate for presentation by the students of our school.

Copyright - I certify that all necessary permission and/or licensing has been obtained from the owner of any and all rights, including copyright, of all music performed and images used at a UIL One-Act Play contest by this school. I also understand that the University Interscholastic League is not responsible for obtaining any necessary permission or licensing of the music performed or images used by this school during the course of any UIL competition.

Stage Contact Strikes- I certify that the entire staged performance does not include contact slaps/ hits/kicks to the performer's face, head or neck.

Stage weapons/stage firearms. I certify this production Does ___ Does not ___ (mark one) contain stage weapons (replica firearms, swords, knives...).

DATE PERFORMANCE / FILM WAS EXAMINED _____

Principal or Superintendent (Signature. No Stamps)

NOTE: Mail one copy to the state office for our records:
UIL State Theatre Director, 1701 Manor Rd, Austin, TX 78722